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Office of C/NIC Chrono

The Director of Central Intelligence

Washington, D.C. 20505

National Intelligence Council

NIC 02500-87
17 June 1987

NOTE FOR: Deputy Director for Central Intelligence

FROM: H. F. Hutchinson, Jr.
Acting Chairman, NIC

SUBJECT: DCI/DDCI Review of Draft Estimates

1. Based on recent discussions with you and the DCI, we propose the following procedure in handling the passage of National Estimates through the DCI/DDCI's office:

- The NIO proposes a topic or receives a request, attaches a concept paper and terms of reference, and requests DCI approval to proceed.
- The proposal will be returned to the NIO, with DCI approval or disapproval, along with DCI/DDCI directions for changes in the concept paper/terms of reference.
- The NIO later forwards for information to the DCI/DDCI the community coordinated CP/TOR, along with SRP comments and an explanation of how DCI/DDCI and SRP comments were accommodated.
- The DCI/DDCI will receive the pre-coordination draft of the text of the estimate for general confirmation of direction/thrust/relevance, and at the same time we will schedule a coordination meeting and distribute a copy of the draft to NFIB reps.
- The coordinated draft will be sent simultaneously to the DCI/DDCI and NFIB Principals for review and consideration at a scheduled NFIB meeting.

2. We plan to use essentially the same steps for IIMs and IIAs, but most of them will be approved for publication by the C/NIC.

3. We will follow these procedures until you direct changes. The next review of procedures with you will be later when I have completed consultation with the NFIB principals on the revision of Mr. Casey's 1981 guidelines for interagency production.

H. F. Hutchinson, Jr.

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